

How to upload documents to Show My Homework

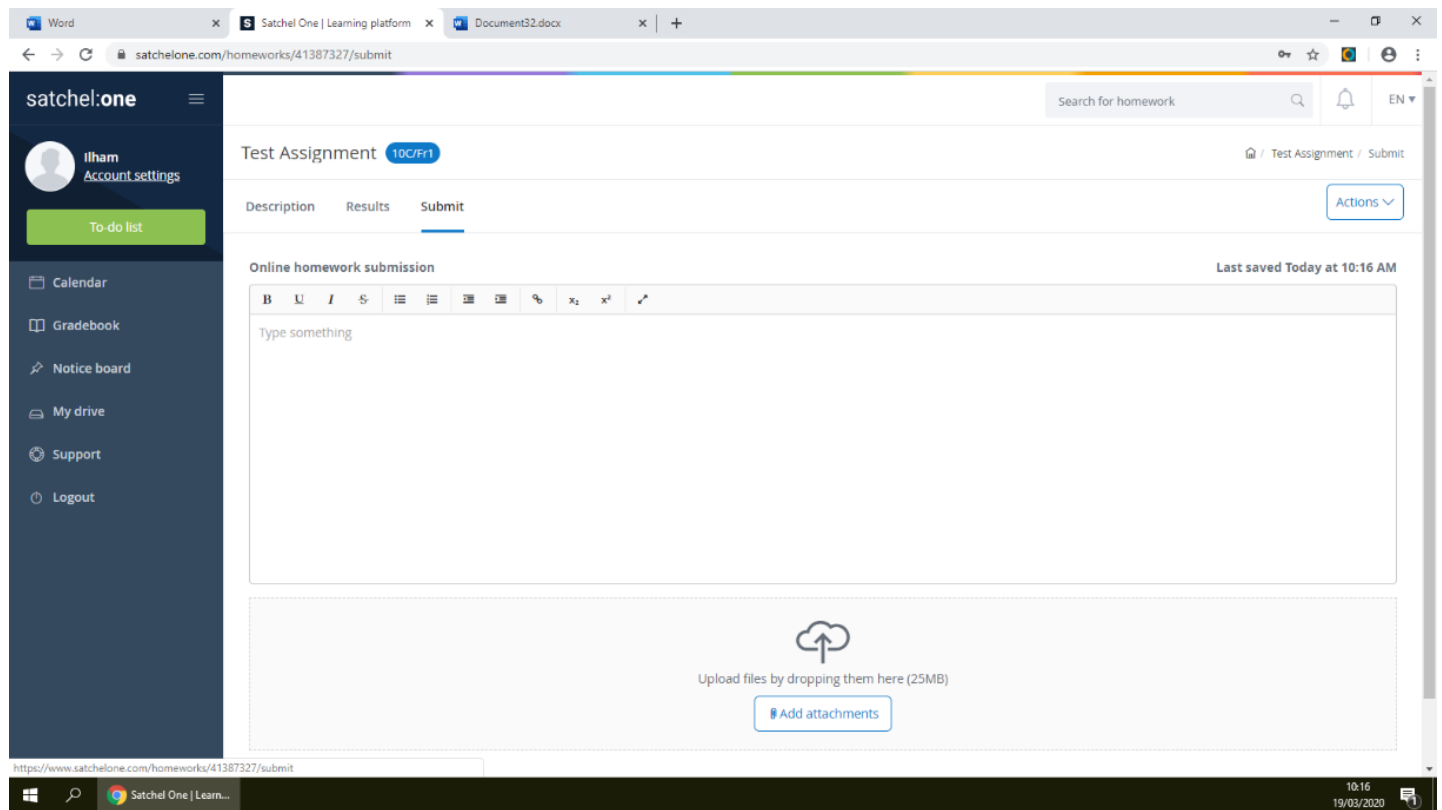
Step 1: Click on the assignment

The screenshot shows the Satchel One Learning platform interface. On the left is a dark blue sidebar with the user's name 'Ilham' and 'Account settings'. Below this are buttons for 'To-do list', 'Calendar', 'Gradebook', 'Notice board', 'My drive', 'Support', and 'Logout'. The main content area is titled 'Test Assignment' with a blue badge '10C/Fr1'. It has tabs for 'Description', 'Results', and 'Submit'. Below the tabs, it says 'Ms E. Tate-Harratt set this assignment for group 10C/Fr1 - French'. There are two buttons: 'Set on Thu 19 Mar' and 'Due on Fri 20 Mar'. The 'Task description' section says 'How to upload a document to SMHW'. Below that, in a light blue box, is 'Other information' with two bullet points: 'This homework will take approximately 30 minutes' and 'Ms E. Tate-Harratt would like you to hand in this homework online via Show My Homework'. At the top right, there is a search bar, a bell icon, and a language dropdown set to 'EN'. At the bottom right, the time is 10:15 and the date is 19/03/2020.

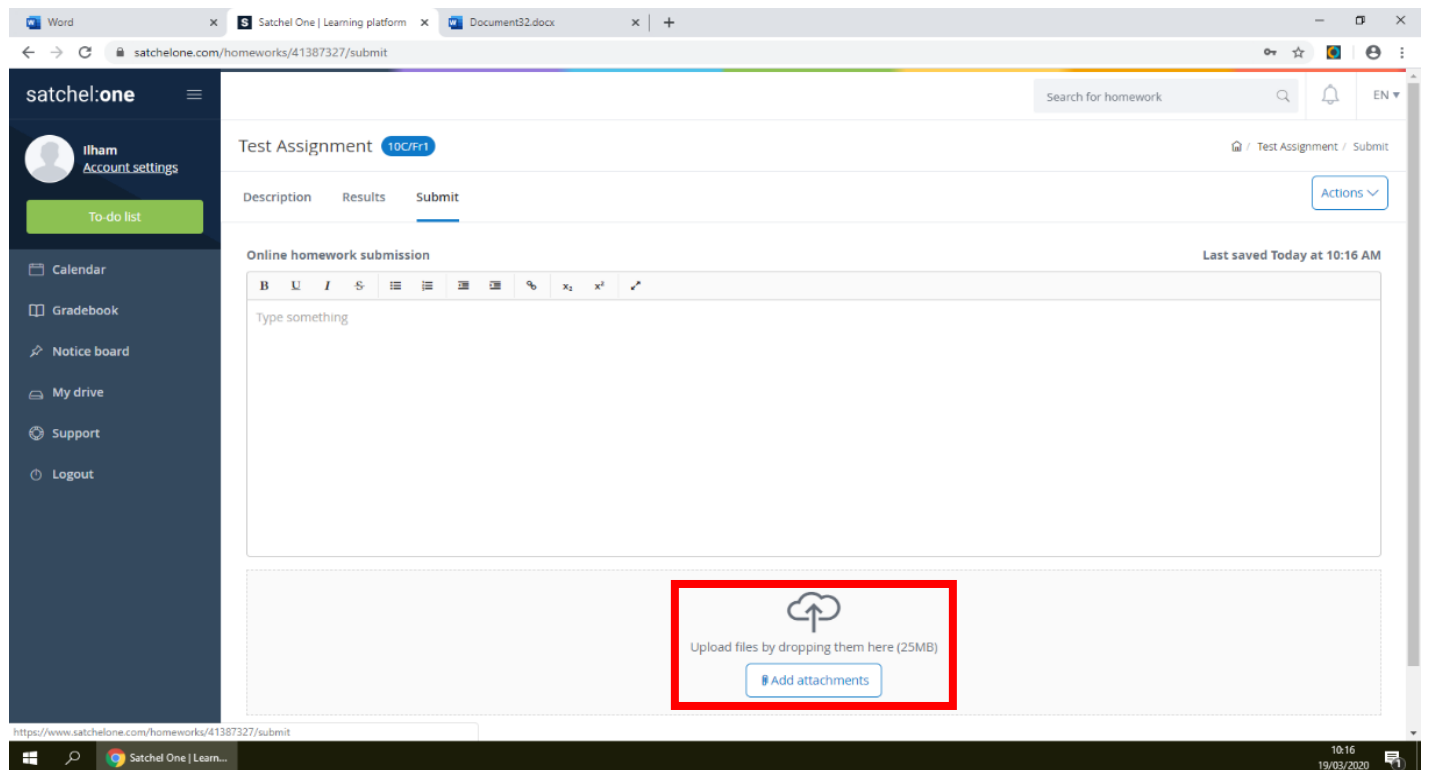
Step 2- Click on the submit button at the top

This screenshot is similar to the first one, but the 'Submit' tab is selected, and the 'Submit' button is highlighted with a red rectangle. The 'Submit' button is located at the top of the 'Submit' tab. The rest of the interface, including the sidebar, tabs, and content area, remains the same. The URL in the address bar is 'https://www.satchelone.com/homeworks/41387327/submit'. The time and date at the bottom right are still 10:15 and 19/03/2020.

Step 3: This is the screen that will appear once you click on submit



Step 4: Click on Add attachments



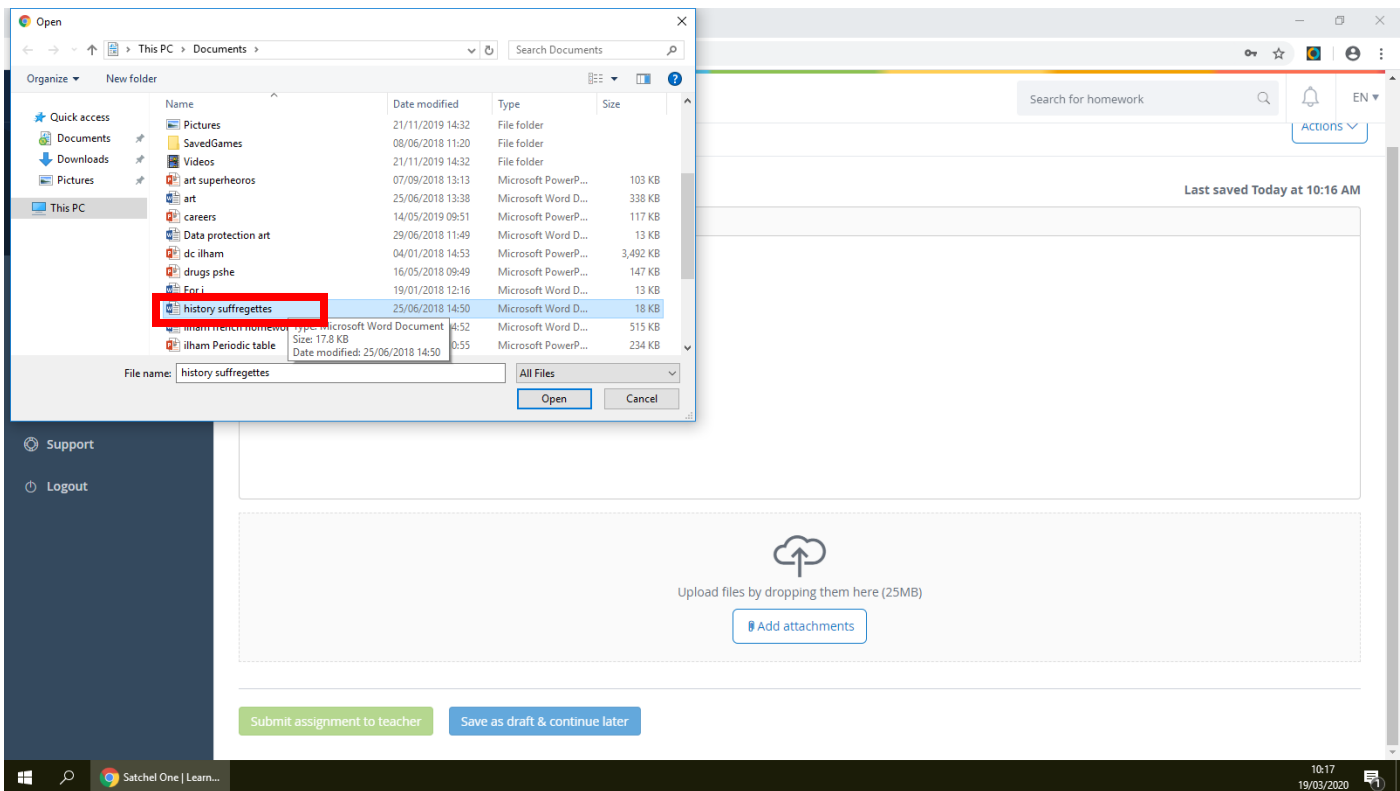
Step 5: Choose Computer

The screenshot shows the Satchel One Learning platform interface. The left sidebar contains the user's name 'Ilham', account settings, and a 'To-do list' button. Below this are links to 'Calendar', 'Gradebook', 'Notice board', 'My drive', 'Support', and 'Logout'. The main content area is titled 'Online homework submission' and includes a search bar, a 'Last saved Today at 10:16 AM' timestamp, and a rich text editor with a toolbar. Below the editor is a large dashed box for file uploads, with the text 'Upload files by dropping them here (25MB)' and an 'Add attachments' button. At the bottom, there are three buttons: 'Submit assignment to teacher', 'Save as draft & continue later', and a red-bordered button labeled 'Computer'. A 'Google Drive' button is also visible next to it.

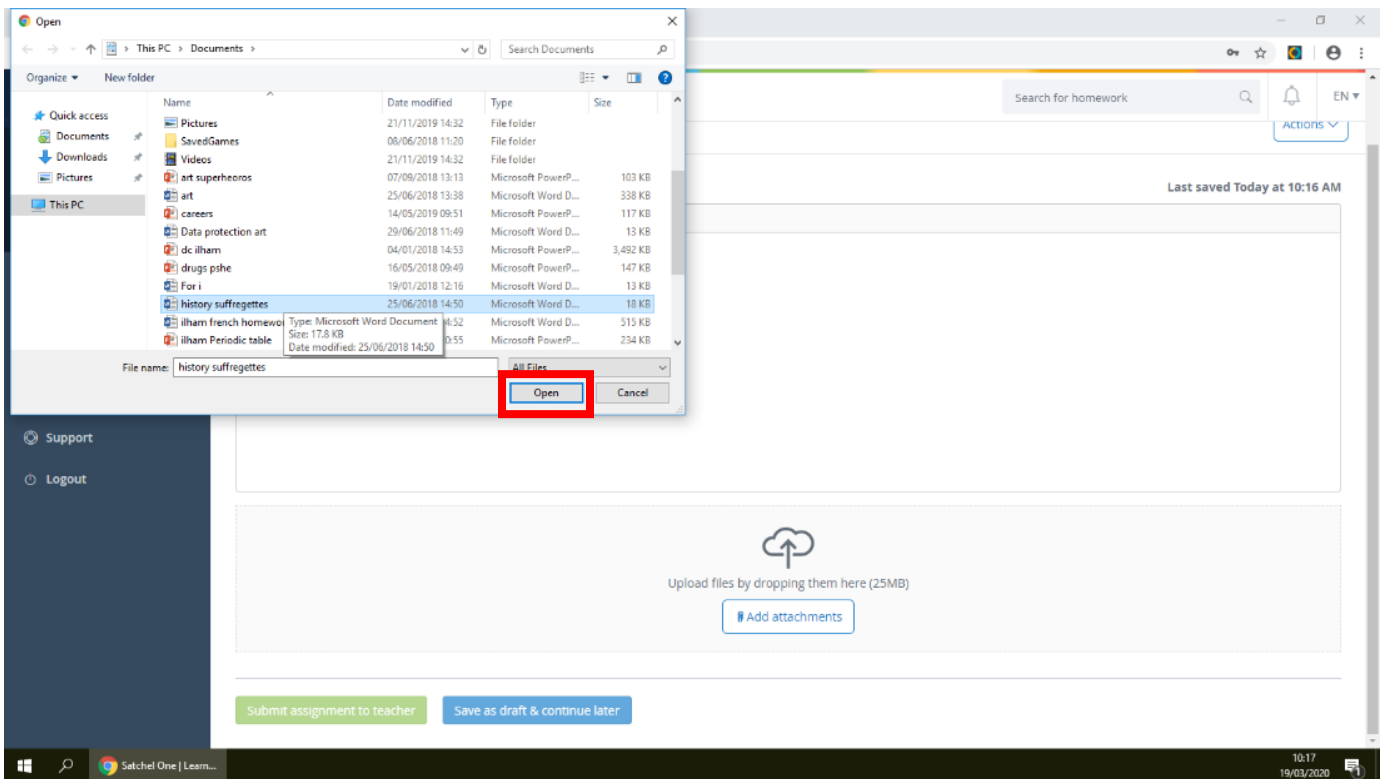
Step 6: Choose documents

This screenshot shows the same Satchel One Learning platform submission page as in Step 5, but with a Windows File Explorer window open. The File Explorer window is titled 'Open' and shows the 'This PC' view. The 'Documents' folder is highlighted with a red rectangle. The background Satchel One interface is partially visible, showing the same submission area with the 'Computer' button highlighted in red.

Step 7: Choose the required document (make sure you have saved the document you have been working on!)



Step 8: Click Open



Step 9: Click the green button to submit the work to your teacher.

The screenshot shows a web browser window with three tabs: 'Word', 'Satchel One | Learning platform', and 'Document32.docx'. The address bar shows the URL 'satchelone.com/homeworks/41387327/submit'. The page has a dark blue sidebar on the left with the 'satchel:one' logo and a menu containing 'To-do list', 'Calendar', 'Gradebook', 'Notice board', 'My drive', 'Support', and 'Logout'. The main content area has tabs for 'Description', 'Results', and 'Submit', with 'Submit' being the active tab. Below the tabs is a search bar and a notification bell. The 'Submit' tab contains the heading 'Online homework submission' and a timestamp 'Last saved Today at 10:16 AM'. There is a rich text editor with a toolbar (bold, italic, underline, link, unlink, bulleted list, numbered list, indent, outdent, link, unlink, x₂, x²) and a text area with the placeholder 'Type something'. Below the text area is a dashed box for file uploads with a cloud icon and the text 'Upload files by dropping them here (25MB)', and an 'Add attachments' button. At the bottom of the main area are two buttons: 'Submit assignment to teacher' (highlighted with a red rectangle) and 'Save as draft & continue later'. The Windows taskbar at the bottom shows the Start button, search icon, and open Satchel One browser window, with a system clock showing 10:19 on 19/03/2020.